

KATHRYN GOODMAN

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SKILLS PROFILE

- Certified educator with 5 years' experience teaching/developing curriculum at the college, professional, and high school level. Well-versed in information dissemination, communication, and upholding fortitude and work ethic in stressful environments.
- 5 years of experience in writing, editing, and content production/strategy in academic and non-academic settings. Established in both the creation and curation of content for blogs, social media, and websites.
- Editing and proofing experience: familiarity with Chicago, MLA, APA, and AP styles working with authors of content from nature guidebooks to doctoral dissertations.
- Public Speaking, journalism, communications, and customer service experience
- Knowledge of HTML 5/CSS, Microsoft Office, Articulate Storyline, audio/video editing, and the Adobe Creative Suite
- Cleared for Secret Security Clearance as of 08/2014

EMPLOYMENT

English Teacher and Girls' Soccer Coach, Milton High School *Milton, GA* 08/17/2016 — Present

- Teacher of record for American Literature and Composition and 10th Honors Literature and Composition.
- Developing curriculum with technology initiative for one-to-one device ratio with Google Classroom and Microsoft OneNote.
- Created classroom focused on mastery of content rather than letter grades by the use of progress contracts.
- JV Girls Soccer Coach and program developer.

Freelance Writer, Self-Employed *Online* 8/1/2013 — Present

- Writing and researching features and interviews for various educational and entertainment based outlets.
- Working on press outreach and data collection for major events and releases for marketing agencies.
- Conducting on-camera interviews with major entertainment developers, editing video, and attending major industry events.

Adjunct Professor, College of Charleston & Trident Technical College *Charleston, SC* 8/17/2015 — 7/1/2016

- Teacher of record for Freshman and Interdisciplinary Composition (ENGL 101, 110, and 215).
- Elected as First-year Writing Committee Instructor Representative at the College of Charleston, aiding in the development of core curriculum and the creation of universal grading rubrics and faculty training workshops.

Training Specialist and Editor, Dynamis/Department of Homeland Security (DHS) *Washington, D.C.* 8/25/2014 — 8/15/15

- Project manager overseeing and developing legal writing courses and documents for DHS.
- Teaching various courses and briefs to fulfill the defense mission of National Security Investigations.
- Established new design for company website and created universal company style guide for documents.

Graduate Teaching Assistant, Auburn University *Auburn, AL* 8/17/2012 — 5/31/2014

- Teacher of record for ENGL 1110 and 1220 and teaching assistant for ENGL 2210 and 2220.
- Developed analytical writing curriculum based around media, sustainability, and culture.
- Prepared freshman for collegiate and career-based writing.

Contract Copywriter, Match.com *Online* 11/5/2013 — 5/1/2014

- Produced and edited content for featured website posts while researching SEO concepts for target audiences
- Wrote date copies, advertisements, and blog posts for Delightful dates.

Writing Coach, Goodwill Career Center *Auburn, AL* 8/7/2013 — 1/7/2014

- Tutored clients in resume building, cover letter writing, and academic/creative writing.
- Developed content for writing workshops.

Poetry Editor, Auburn Circle *Auburn, AL* 1/30/2009 — 5/1/2011

- Led the decision-making and editing process with submitted poetry to Auburn University's bi-annual Liberal Arts magazine.
- Created the layout design for the poetry section.

EDUCATION

AUBURN UNIVERSITY

Master of Arts in English (Magna Cum Laude) • Rhetoric and Composition • Technical and Professional Communication (May 2014)

Bachelor of Arts in English (Cum Laude) • British Literature & Writing Studies • Minor: History/Psychology (May 2012)

Awards: Dean's List: 2009, 2010, 2012; inducted into Delta Epsilon Iota honor society (2010)